



Instructor Preparation (IP) Program FAQ's

Q: What is the cost for the courses? When is payment due?

A: The cost for each of the 4 courses is \$500.00, a total of \$2000.00. Payment is due the Tuesday before class starts. You may pay for classes one at a time, however, nothing will be sent to the state until all payments have been received.

Q: Are there additional costs for the class?

A: Yes

- The state curriculum will be essential for your completion of the Instructor Prep program. It will serve as your “textbook” to be used both during the IP program and in your career as an instructor. Therefore, you will need to purchase the curriculum. We will take care of ordering all the materials. The cost for obtaining the materials is \$200.
- You are required to submit fingerprints to the State of Michigan. It is your responsibility to obtain and submit the required information and pay any fees involved.
- You are required to obtain clearance from your physician to submit to the state. We will give you the form, however, it is your responsibility to cover any fees associated with Dr. visits.
- Lab work will require you to do two hours of driving in a Century vehicle, accompanied by a Century instructor. You may also have to do some additional traveling during intersection analysis, route development, and observations.

Q: How long are the classes?

A: The first three courses last at least three weeks each. Course 504, the practicum/student teaching portion, may take anywhere from three weeks to several months depending on the availability of a host school. Plan on a minimum of fifteen weeks for the entire process.

Q: What if I miss a class?

A: You must be in class.

Q: What is a host school?

A: A host school is a provider of driver education that meets the requirements of the state (they are in good standing with the state – host instructor has been teaching at least four years) whom is willing to allow you to student teach with their program. Century may be able to assist you in finding a host school, but ultimately, it is your responsibility to secure one.

Q: What does Course 504 (the practicum/student teaching portion) look like?

A: There is a pre-meeting with the host school instructor, you, and the Century instructor. You then conduct at least nine hours of preparatory work, thirty hours of student teaching split between class and car, and four additional teaching hours that are viewed and graded. You will also be responsible to keep a journal documenting your experience. A final meeting is conducted between the before-mentioned parties to review the teaching experience and your journal.

Q: What certification do I get for this?

A: You will receive a certificate of completion and your transcripts will be electronically sent to the state for processing. This class meets the state requirements for receiving your instructing license. The course is the equivalent of a college level course in terms of length and content, however, you do not receive actual college credits upon completion.

Q: How do I get my license?

A: We will help you with this process in class. After the completion of the third class, plan on another 2-3 weeks to receive your conditional license. After the practicum, plan on an additional 2-3 weeks in order to receive your full license.

Q: Are there any disqualifying conditions for receiving a license?

A. Yes, the Michigan Vehicle Code explains conditions which would make an individual ineligible to receive licensing from the State of Michigan to be a driver education instructor. If you would like further information, please review the following links.

<http://legislature.mi.gov/doc.aspx?mcl-257-303>

<http://www.legislature.mi.gov/documents/2005-2006/publicact/htm/2006-PA-0384.htm>